CITY EVENT EQUIPMENT BOOKING FORM

City of Kelowna

PERMIT #

EVENT NAME:		EVENT DAY/DATE:

City event equipment is located at the Parkinson Recreation Centre. Must bring 2 able-bodied adults for loading/unloading equipment. Bring truck and/or cube van.

Pick-ups & returns must take place WEEKDAYS between 8:00 am & 3:00 pm only.

Prices seen below are the replacement cost for each item if not returned, not including tax

ITEM	DETAILS	REPLACEMENT COST *(plus tax)*	STOCK	REQUEST
Cone	12" high	$6.67	183	
	18" high	$9.99	440	
Safety Vest	one size fits all	$6.95	75	
Slow Paddle	Short handled available	$63.10	14	
Barricade	Includes 2 posts, 2 bases, 1-6' board. Posts are 4' high	Post-$71.76 Base-$39.48 Board-$174.72	113	
Heavy Duty Cable Cover	5 channel, 3' long	$82.99	15	
	2 channel, 3' long	$78.99	20	
Rubber Tent Weights	4 weights required per tent	4 / $140.00	62	
Garbage Pickers		$16.89	4	
Event/Race in Progress A-Board	2'x4' wood	$200.00	23	
	2'x4' plastic - 24" insert space for posters	$150.00	13	
	2' x 4' plastic - no insert space	$150.00	5	
	2'x3' wood	$100.00	5	
	2'x3' plastic	$100.00	5	
Local Traffic Only Sign	29" x 12"	$27.06	9	
No Parking Downtown Signs	24"x 32" – plastic red & white	$35.00	23	
Event Parking Sign	Arrow points left	$25.00	3	
	Arrow points right	$25.00	4	
	Arrow points straight ahead	$25.00	3	
Accessible Parking Signs	12"x 16" – plastic	$15.00	7	
Class 3 Barricade	One piece *Large truck needed	$560.42	4	
Metal Stanchions	37" high. Base is 1'x1'	TBD	27	
Triangle Detour Sign – arrow straight ahead		$51.32	2	
Double-sided DETOUR sign arrow points to left or right	One piece	$111.85	3	
Stand to hold DETOUR sign	One piece	$22.54	8	
One sided DETOUR sign	Arrow points left	$67.68	1	
	Arrow points right	$66.61	1	
City of Kelowna Banner	*Partner events only		1	
Run Race Kit (up to 10k)	Markers, signage, finish banner		1	

Pick up Day/Date:	Proposed Pick up Time:	Return Day/Date:	Proposed Return Time:

Contact Person:		Cell:	E-mail:
Alternate Person:		Cell:	E-mail: