BRITISH COLUMBIA BUILDING CODE 2018

SCHEDULE A

Forming Part of Sentence 2.2.7.2.(1), Division C of the British Columbia Building Code

Building Permit Number (for authority having jurisdiction's use)

CONFIRMATION OF COMMITMENT BY OWNER AND COORDINATING REGISTERED PROFESSIONAL

Notes: (i) This letter must be submitted before issuance of a building permit.

- (ii) This letter is endorsed by: Architectural Institute of BC, Association of Professional Engineers and Geoscientists of the Province of BC, Building Officials' Association of BC, and Union of BC Municipalities.
- (iii) In this letter the words in italics have the same meaning as in the British Columbia Building Code.

Re: Design and Field Review of Construction by a Coordinating Registered Professional

To: The authority having jurisdiction	
Name of Jurisdiction (Print)	į
Re:	
Name of Project (Print)	
Address of Project (Print)	(Professional's Seal and Signature)
	Date
The undersigned has retainedcoordinate the design work and field re	as a eviews of the registered professionals of
record required ¹ for this project. The coordinating registered professional shall	Coordinate the design work and field

"field reviews" are defined in the British Columbia Building Code to mean those reviews of the work

reviews of the registered professionals of record required for the project in order to ascertain that the design will substantially comply with the British Columbia Building Code and other applicable enactments respecting safety and that the construction of the project will substantially comply with the British Columbia Building Code and other

(a) at a project site of a development to which a building permit relates, and

applicable enactments respecting safety, not including the construction safety aspects.

(b) where applicable, at fabrication locations where *building* components are fabricated for use at the project site

that a *registered professional of record* in his or her professional discretion considers necessary to ascertain whether the work substantially complies in all material respects with the plans and supporting documents prepared by the *registered professional of record* for which the *building* permit is issued.

The owner and the *coordinating registered professional* have read Subsection 2.2.7., Division C of the British Columbia Building Code. The owner and the *coordinating registered professional* each acknowledge their responsibility to notify the addressee of this letter of the date the *coordinating registered professional* ceases to be retained by the owner before the date the *coordinating registered professional* ceases to be retained or, if that is not possible, then as soon as possible. The *coordinating registered professional* acknowledges the responsibility to notify the addressee of this letter of the date a *registered professional* of *record* ceases to be retained before the date the *registered professional* of *record* ceases to be retained or, if that is not possible, then as soon as possible.

¹It is the responsibility of the *coordinating registered professional* to ascertain which *registered professionals of record* are required, and to initial each Schedule B.

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Schedule A - Continued	
	Building Permit Number (for authority having jurisdiction's use)
	Project Address
	rstand that where the coordinating registered professional or a time during construction, work on the above project will cease until
(a) a new coordinating registered professional or registe(b) a new letter in the form set out in Schedule A or in the authority having jurisdiction.	ered professional of record, as the case may be, is retained, and ne form set out in Schedule B, as the case may be, is filed with the
Columbia Building Code, and agrees to coordinate the design	s that he or she is a <i>registered professional</i> as defined in the British work and <i>field reviews</i> of the <i>registered professionals of record</i> B including coordination and integration of functional testing of fire x A of Division C.)
Coordinating Registered Professional	Owner
Coordinating Registered Professional's Name (Print)	Owner's Name (Print)
Address (Print)	Address (Print)
Address (Print) (continued)	Address (Print) (continued)
Phone Number	Name of Agent of Signing Officer if Applicable (Print) Date
(Professional's Seal and Signature)	Owner's or Owner's appointed agent's Signature. (If own is a corporation the signature of a signing officer must be given here. If the signature is that of the agent, a copy of the document that appoints the agent must be attached.)
:_i_i	
Date	
If the Coordinating Registered Professional is a member of a	firm, complete the following.)
am a member of the firmand I sign this letter on behalf of the firm.	(Print name of firm)

The British Columbia Building Code defines a registered professional to mean

- (a) a person who is registered or licensed to practise as an architect under the Architects Act, or(b) a person who is registered or licensed to practise as a professional engineer under the Engineers and Geoscientists Act.